



Job Opening

Project Director for National Clean Energy Nonprofit Organization

Clean Energy Group (CEG), a leading nonprofit advocacy organization working domestically and internationally on innovative technology, finance, and policy programs in the areas of clean energy and climate change, seeks a Project Director. This is a full-time staff position assisting the organization to craft and advance policies and initiatives at the state, national and international level to support clean energy technologies and climate stabilization. CEG also staffs and manages the Clean Energy States Alliance (CESA), a coalition of the leading state clean energy programs working together to support clean energy projects and markets.

See www.cleanegroup.org and www.cleanenergystates.org for more information. Based in Montpelier, Vermont, CEG has 6 full-time, and 3 part-time employees.

Position: Project Director

Location: Montpelier, VT (preferred, but not required)

Availability: This is a full-time position, with responsibilities commencing immediately upon selection of the most qualified candidate.

Description of Position:

The position of Project Director is a critical member of the CEG staff. The incumbent will be expected to play a significant role in clean energy policy formulation, analysis, and information exchange, including facilitation and staffing of collaboratives and joint initiatives with state agencies, federal agencies, private industry, and non-governmental organizations. The successful candidate will serve as a key voice representing CEG in its efforts to propose new policy and finance tools to accelerate clean energy markets. Knowledge and/or experience in finance, energy and related fields is preferred. Also required is a demonstrated ability to create and lead new initiatives, assume independent responsibility and manage complex projects to successful outcomes.

The Project Director will be assigned primary responsibility to implement projects that address cross-cutting problems facing state clean energy programs. The position requires strong organizational, interpersonal, and communication skills. The Project Director also will represent CEG and CESA at various domestic and international meetings and seminars. Experience in public speaking is preferred.

Responsibilities:

- develop and manage projects and initiatives designed to assist states to advance clean energy technologies, projects and markets
- provide information, guidance, and analysis to support state clean energy programs, particularly in the areas of energy finance, policy and technology
- research and draft analyses and reports on various topics in clean energy finance, policy, and program design
- provide sound, unbiased information to key public and private players about clean energy market opportunities and obstacles
- convene, facilitate and manage collaborative initiatives between public and private players to advance networks and partnerships in the clean energy area
- plan, design, and facilitate meetings and conference calls related to clean energy issues
- develop strategies for new policy and finance approaches to increase investment in the clean energy sector
- develop and maintain effective relationships with key staff at CESA member organizations
- secure grants from major donors, foundations, and other sources as appropriate

Specific Qualifications:

The ideal candidate will bring the following professional experience and personal characteristics:

- knowledge of clean energy issues and strategies to address clean energy challenges
- demonstrated experience in the design and implementation of clean energy policy and programs
- familiarity with policy and finance players in the climate and energy fields
- exceptional facilitating skills with a track record of building non-partisan alliances
- excellent communication and writing skills

- flexibility, focus and resilience in the face of large workloads, competing demands for time and attention, and a rapidly evolving agenda

Education and/or Experience:

- Undergraduate college degree, minimum. Masters degree preferred.
- Three to five years experience in work involving the environment, economics and/or clean energy initiatives.

Travel:

Domestic and some limited international travel is required. Business travel typically lasts from two to four days with some weekend travel necessary.

Salary & Benefits:

CEG offers a highly competitive compensation and benefits package. Salary will be commensurate with experience.

To Apply:

Please submit cover letter, resume, two references and salary requirements via email by April 15, 2008 to maria@cleanegroup.org. Subject Line: Project Director.

CEG is an equal opportunity employer. CEG does not discriminate in hiring or employment practices on the basis of race, color, religion, gender, age, sexual orientation, marital or familial status, national origin, ancestry, non-job related disability, or status as a veteran.